



MEETING MINUTES | JUNE 2026

Date: June 9th 2026

Location: Timber + Plumb, 5640 Wyandotte St E, Unit 1, Windsor ON, N8S 1M3

PRESENT: Markie Tuckett (Co-Chair), Chantel Russette (Secretary), Sean Pawluck (Treasurer), Zorica Rainone (Director), Marko Pocedic (Director), Candyce Mollard (Administrator)

Guest: Councillor Jo-Anne Gignac, Johnny Ramadan (owner of 5745 Wyandotte Street E).

Regrets: Laura Tucker (Co-Chair), Pete Mazza

CALL TO ORDER: 9:07AM By Markie Tuckett

APPROVAL OF THE MINUTES

MOTION: Markie Tuckett **SECONDED BY:** Chantel Russette

MOTION CARRIED

ADDITIONS TO/APPROVAL OF THE AGENDA

MOTION: Markie Tuckett **SECONDED BY:** Chantel Russette

All in favour. **MOTION CARRIED**

CHAIR UPDATE

Emails Responses/Group Discussions/Electronic Voting

Markie noted that it's of extreme importance for all board members to make every effort to respond to emails as soon as possible. For electronic motions, timely responses are especially important so we can ensure motions are carried and decisions can move forward without delay.

Markie's Departure & Future Meeting Location:

Markie will be moving and will be stepping down from the Board effective August 12th 2026, as she is moving her business location outside the Olde Riverside BIA district. August will be her final Board meeting and it will also be our last meeting held at the Timber + Plumb office.

Sean has offered the lunchroom at TD as a potential meeting space moving forward, as it is large enough to accommodate our meetings. Zorica has also kindly offered to host future meetings at her location as well. We will discuss these options and determine the best meeting location going forward.

COUNCILLOR UPDATE - Jo Anne Gignac**Construction Notices**

Road repairs are currently being completed in our district on the panels in Glidden, as well as sidewalk and paint improvements at the Legion.

If you are looking for information regarding upcoming construction projects or roadwork within our BIA, please refer to the City's website, as it provides the most up-to-date information on planned construction and maintenance activities.

FINANCIAL UPDATE

Financial Update: May was not a significant spending month for the BIA.

The primary expenses on the credit card included:

- Tim Hortons for the Spring Social event.
- Riviera Pizza for lunch provided to the Multicultural Center Clean-Up volunteers.

In addition, the monthly cheques for Candyce and Dana were processed and issued as scheduled.

The bank balance is around \$45,000.

COMMITTEE UPDATES**Membership Committee****Spring Social – May 5, 2026 Recap**

The spring social event required very little time and financial investment. While attendance was not particularly high, it was great to see some new faces come out and participate.

Moving forward, it may be worthwhile to reconsider the format of these smaller events. One suggestion was to host another lunch gathering at Riviera Pizza, as that event generated the highest attendance we have seen to date.

Jo-Anne also shared that some of the best turnouts she has experienced were during Christmas AGM events. Combining a Board meeting with a holiday gathering and networking opportunity for local businesses may be a great way to increase participation and engagement during that time of year.

KB Singh Resignation

KB was unable to attend the meeting due to scheduling commitments. The Board was informed of KB's resignation and thanked him for his contributions and involvement with the BIA. We wish him all the best in his future endeavors.

Marketing/Advertising Committee

Riverside Minor Baseball

Riverside Baseball has installed the sponsor banners for the season, including the BIA banner. The BIA contributed \$1,500 in support of Riverside Baseball this year.

The BIA will also be distributing promotional flyers at the Riverside Baseball Car Show taking place in July.

Jo Anne suggested reaching out to Riverside Baseball regarding participation in Open Streets. If they do not have activities planned in their own area that day, inviting them to join the event could bring significant activity, families, and community engagement to the BIA district.

Markie also suggested incorporating a dunk tank as part of the Open Streets festivities, potentially operated by Riverside Baseball as a fun community attraction and fundraising opportunity.

Open Streets – TD Parking Lot Approval

Sean confirmed that approval has been received for the BIA to utilize the TD Bank parking lot during this year's Open Streets event. This additional space will help accommodate activities and vendors, contributing to the overall success and flow of the event.

Beautification & Maintenance Committee

Power Washing and Window Cleaning

At this time, there are no new updates regarding the power washing and window cleaning initiative. One of the challenges identified is the need for access to an outdoor water source to complete the work. Unfortunately, outdoor water access is currently unavailable in most spots needed and alternative solutions will need to be explored before the project can move forward.

Summer Planters

Frank from Anna's will be coming the second week of June to remove the Spring planters and return the final week of June to install the summer planters.

Lantern Project

Candyce has been in contact with Sophia from the City regarding potential funding opportunities for the Lantern Project. We are currently awaiting a response to determine whether funding assistance may be available.

The goal of the project is to replace all existing lanterns so they are consistent in appearance throughout the district. In addition to enhancing the overall look of the area, the lanterns also contribute to improved safety and lighting within the BIA.

The BIA has funds set aside for this project if needed, allowing us to move forward should external funding not become available.

Festival Décor Concepts

Candyce has been in discussions with a company regarding ideas to help brighten and enhance the BIA district. The company provided photos and concepts via email showcasing decorative lighting and holiday lighting options that could be installed throughout the area.

The Board agreed that this is an exciting concept worth exploring further. Additional lighting has been a consistent request from businesses and community members over the years, and these enhancements could help improve both the appearance and atmosphere of the district.

Before moving forward, the Board will need to review the costs associated with the project and determine whether it aligns with the available budget. Candyce will follow up with the company to obtain pricing information and additional details for consideration.

BIRD E-Scooters

BIRD has reached out regarding the installation of three designated e-scooter parking areas within our BIA.

One of the proposed locations is the parking area located at the corner near Urban Edge Beauty Salon. This location would serve as a designated parking zone for e-scooters, helping to keep scooters organized and accessible while reducing clutter on sidewalks and public spaces.

Policy and Advocacy Committee- N/A

NEW BUSINESS

Marco asked the Board to consider funding the installation of an outdoor water faucet at his building (the Duarte/Lesperance building), at an estimated cost of up to \$800, to facilitate pressure washing and ongoing maintenance of the mural on the side of the building. He noted that there is currently no outdoor water source available on that block. Marco also stated that approximately three years ago, a motion had been made and approved for the Board to fund the installation of an outdoor faucet for the property; however, no record of such a motion could be found in previous Board minutes. In addition, current Board members who have served for the past three years do not recall the motion being discussed or approved.

Markie noted that while the faucet would support the maintenance of the mural, it would also become a permanent asset to the property. She expressed concern that funding the installation could create a precedent for similar requests from other property owners. Following discussion, the Board agreed that the installation and ongoing maintenance of an outdoor water faucet should be the responsibility of the property owner and that this expense falls outside the Board's approved 2026 budget.

NEXT MEETING DATE:

Tuesday, July 14th 2026 at 9 AM at Timber+Plumb

Markie motion to dismiss

Sean second

Meeting end time : 10:19am

